

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, December 19, 2024 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: January 23, 2025

Attendance Trustees: Chair-Mavis Ellingwood, Vice Chair-John Waite ,
Secretary-Anne Parent, Alicia Jenks, Rick Bates Director (LD)-Mark
Richardson

Call Trustee Meeting to Order-7:04 p.m

- I. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. Review Minutes from Previous Meeting(s). Shall the trustees approve the meeting minutes for the November 21, 2024 meeting? John made a motion to approve the minutes from the November 21, 2024 meeting. Rick seconded and all voted in favor.
 - B. Rick made a motion to approve WPL expenditures dated 12/19/2024 subject to each Trustee's review and signature. John seconded. All voted in favor.
- II. Comments from Citizens on Topics not on the Agenda: None
- III. New Business
 - A. Library Director's Report: The Library will be closed Wednesday, December 25 and Wednesday, December 31. The Library's current website service will be ending on February 1, 2025. LD Mark will be researching other options. Melanie Marston has been a wonderful business partner to the Library.
 - B. Print Block Memorial (WWI): LD Mark found a WWI era print block. Patti Arrison is going to use it on her printing press as a test. LD Mark is brainstorming ways for the library and Veterans Committee to showcase the print block. It is a nice piece of history to highlight.

C. Budget Presentation and Vote: LD Mark distributed budget report handouts for review. Most current reports include figures for Workers Comp and Unemployment.

1. Rick made a motion to accept Fiscal Year 2026 as presented. Alicia seconded and all voted in favor.

IV. Old Business

- A. Expansion Grant Status- next round (Rick Bates and LD) : No update on next round of funding.
- B. Town Report (update): Town of Weathersfield report is due on January 21, 2025. LD Mark provided a draft report to Trustees and it was great to review all of the WPL accomplishments from the last year.
- C. Library Lighting (update): Alicia and LD Mark to identify a consultant to help create a proposal to present to Trustees. Estimated timeline is after March, 2025.
- D. Department of Libraries Annual Report (update) Extension - Monday, Jan. 20, 2025: LD Mark requested an extension to allow for financials to be completed. Extension was granted and the report is now due on Monday, January 20, 2025. LD Mark's portion is nearly complete. Upon completion, Mavis will review and distribute to Trustees.
- E. Beginning July 1, 2024, public bodies must comply with Act 133 (S.55), which beginning January 1, 2025, requires hybrid meetings for State decision-making (non advisory) bodies (update on project with SAPA) update: LD Mark will be meeting with the Director of SAPA to brainstorm compliance with Act 133.
- F. Astronomy Update: The observatory was not moved prior to the ground freezing. Its location does not interfere with plowing at Hoisington. Star parties will return in March. Rick is planning to take the solar telescope to a ski area or two. SoVera will be installing a screen at the 1879 house for presentations. A great resource for the town.
- G. Vermont 250 Update: No update. John will provide an update once the group meets again.

- H. Santa programming: The Santa event was a great success! 85+ people attended and it was a great partnership with the Weathersfield School and a wonderful community event.
 - I. 11th Annual Town Challenge: The 11th Annual Town Challenge is scheduled for Saturday, March 22, 2025. Trustees are going to start the search for a Summer Evening with Friends band.
 - 1. Rick made a motion to form a sub committee composed of Rick/Alicia/John to choose a band for the Summer Evening with Friends 2025. Target band fee is \$1,500. John seconded and all voted in favor.
- V. Adjourn: Rick made a motion to end the meeting at 8:09 pm. Alicia seconded the motion. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
December 23, 2024