

Weathersfield Proctor Library Trustees Meeting Minutes

Thursday, July 15, 2021 at 7:00 PM

5181 Rte. 5 Ascutney, VT

Approved: August 19, 2021

Attendance Trustees: Chair-Mavis Shand, Vice Chair-Cindy Osgood,
Secretary-Anne Parent, John Waite, Rika Henderson, Guests:
Library Director (LD)-Mark Richardson

- I. Call Trustee Meeting to Order-7:02 p.m
- II. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - A. a. Anne made a motion to approve the minutes from 06/24/2021. Cindy seconded and all voted in favor.
 - B. Cindy made a motion to approve WPL expenditures dated July 15, 2021 subject to each Trustee's review and signature by Wednesday, July 21, 2021. Rika seconded and all voted in favor.
- III. Comments from Citizens on Topics not on the Agenda: LD Mark shared comments from the WPL Instagram post that were very nice. The beauty and character of the building were appreciated.
- IV. Library Director's Report: LD Mark relayed that he and the Town Manager Brandon have met to discuss the expansion project. Brandon and Olivia walked the property with LD Mark and brainstormed the possibility of a playground being part of an ADA grant proposal and the current idea for an expansion. Brandon is willing to help with the grant and conversations will continue about the potential to work together and the scope of the project. In particular, Trustees would like more information regarding the impact of liability insurance. Youth Librarian Glenna continues to run a strong summer reading program and attendance has been steady. It has been wonderful to have children in the library once again! Library staff have been busy cataloging new books. LD Mark relays a number of new library card holders, very exciting!

Coordination/Research continues into next steps for the expansion project with the architect. LD Mark to report back to Trustees.

NEW BUSINESS

- a. Honoring Shannon Stevens: Trustees expressed gratitude for the garden care and planning Shannon has put into the WPL garden year after year. The beauty of the garden is noted by many who visit the library. Trustees discussed how to express thanks publicly. Conversation to be revisited next Trustee meeting.
- b. Programming and Fundraising for 2021/2022/Instituting a Game Night or Tournament: WPL Fundraising committee (Deb & Cookie) have been researching how to run a Game Night or series of Game Nights to fundraise for the library. More information to come regarding legalities and location for potential events.

OLD BUSINESS

- A. Aspen Update: Aspen is currently up and running and LD Mark, Glenna & Judy are working out glitches.
 - B. ARPA Update: LD Mark reported that he is in progress with the application and will keep Trustees updated.
 - C. Volunteers: WPL has welcomed William as a volunteer and he has already been a big help!
 - D. Plaque update - Cindy continues to work with the plaque company on updated proof with correct verbiage.
- V. Adjourn: John made the motion to end the meeting at 8:02 pm. Rika seconded the motion. All voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
July 18, 2021