

Weathersfield Proctor Library Trustees Meeting Minutes
Thursday, March 18, 2021 at 7:00 PM
5181 Rte. 5 Ascutney, VT

Approved:

Attendance Trustees: Chair-Mavis Shand, Vice Chair-Cindy Osgood,
Secretary-Anne Parent, John Waite, Rika Henderson, Guests:
Library Director (LD)-Mark Richardson

1. Call Trustee Meeting to Order-7:14 p.m
2. Consent Calendar - *The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any Library Trustee or Citizen.*
 - a. Cindy made a motion to approve the WPL minutes dated 02/18/2021 and Rika seconded. All voted in favor.
 - b. Rika made a motion to approve WPL expenditures dated March 18, 2021. Cindy seconded and all voted in favor.
3. Comments from Citizens on Topics not on the Agenda: Chair Mavis read a letter of thanks from former Trustee, Rick Bates.
4. Library Director's Report: LD Mark noted that the warrant reflects only library expenses. A grant application has been submitted for a \$400 for another air filter for the reading room. A meeting was held today with town officials to discuss reopening. At the meeting LD Mark relayed the need for updated air conditioning and air circulation/additional heat pump. Research will continue and LD Mark will continue to keep Trustees updated. Attendance is rising with the exception of children.

NEW BUSINESS

- a. Election of Officers: Rika nominated Mavis to remain Chair, Anne seconded and all voted in favor. Anne nominated Cindy to remain Vice Chair, Rika seconded and all voted in favor. Rika nominated Anne to remain Secretary, Cindy seconded and all voted in favor.

- b. Presentation for New and Returning Trustees: Trustees viewed a PowerPoint prepared by Lara Keenan, State Library Consultant, Governance & Management. It outlined the operation of libraries as it relates to Trustees, Library Directors & Selectboard & the Friends groups, etc.
- c. Federal and State Grants: LD Mark will be working with our State Representative, John Arrison, to work on funding opportunities for the library. LD Mark continues to stay alert for funding opportunities on both federal and state levels.

OLD BUSINESS

- a. Expansion: Chair Mavis provided an overview to the Trustees on the current status of the potential expansion project. LD Mark reiterated that the motivation for the expansion is to increase square footage to move closer to the accepted standard for technology and space. Trustees agreed to communicate with Chip the architect to learn more about the costs for his services as they relate to the proposed project. Trustees to research potential ways to look at the return on investment to value to the library. This will involve reviewing the current technology plan.
5. Adjourn: Anne moved to adjourn at 8:56 pm and Rika seconded and all voted in favor.

Submitted by Anne Parent
WPL Board of Trustees Secretary
March 18, 2021