



**WEATHERSFIELD PROCTOR LIBRARY
BOARD OF TRUSTEES
REMOTE/ VIRTUAL MEETING**

Approved: October 15, 2020

Thursday, September 17, 2020 | 07:00PM

Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Proctor Library Board of Trustees was conducted via remote participation.

Participants: Mavis Shand, Chair, Rick Bates, Cindy Osgood, Rika Henderson, Library Director (LD) Mark Richardson

1. Call to Order; Meeting was called to order at 7:12 PM.
2. Minutes July meeting minutes were approved unanimously. (Rick Bates moved, Cindy seconded)
3. Approve Warrant: Trustees will note approval by email sent to LD Mark or directly to Town Treasurer Darlene Kelly.
4. Comments from citizens on topics not on the agenda: There were no comments.
5. Library Director's Report:
 - Library traffic is down, due to Covid: 172 adults, 5 teens, 34 kids in August. There were no programs. There have been several new sign-up for library cards because the school library is not available to students learning remotely.
 - There has been an increase in community wifi usage.
 - Book purchases have decreased, tho Mark will make purchases of materials needed for students who can't access school library., etc.
 - Glenna is halfway through her certification training.
 - It's budget time. Mark is currently drafting it. Apparently Town Hall staff cannot discuss budget with Mark, but he thinks Town revenues are probably the same as or higher than last year, since Weathersfield doesn't have many businesses affected by the virus.

New Business

- A. Preservation Trust Update from Chair: The Preservation Trust recommended an architect, Chip, who will visit the library Wednesday Sept. 23, at 3 pm, to assess and make suggestions about renovating the attic space, including adding an elevator and egress.
- B. Account updates: We previously allocated \$750 for the architectural assessment, and the Shands have made a generous donation toward that. Mark noted that the Jane Bownes (?) monies are not available for that project because they are in a 3-month CD.
- C. Programming restrictions: Because of the Covid virus, we have not had our usual annual fundraisers, and

there will be no Trunk or Treat this year, or Santa's visit.

D. Data offerings to the Weathersfield community:

- **Wifi:** There has been an increase in library wifi usage, despite there now being additional publicly accessible wifi hotspots in town.
- **Laptop computers:** Our current Covid policy prohibits their use by the public. However, there are local students who have very challenged tech availability. **MOTION:** Board authorized LD Mark to research the best relevant policies in the state, to be approved at our next meeting.
- **Home (Remote) schooling resource support and essential spending:** We want to be able to support all students because the school library is not available to students who are learning remotely. We will do our best to "pick up the slack."

OLD BUSINESS

A. Attic renovation: see above.

B. Financials: See above.

C. Picnic table: Rick has found someone who can make an unfinished octagonal table seating 8 adults, for \$375. It could be weather-finished by volunteers. Mavis will ask whether the Friends will pay for it, and then Rick will place the order. It could be sited on another side of the library building. It would need to be stored for the winter, either in a proposed Parks and Rec storage shed behind the library, or perhaps in a storage building at the Transfer Station.

Adjourn: Meeting was adjourned at 8 PM

Next Meeting: Thursday, October 15, 7 PM