

Weathersfield Proctor Library
Fundraising Committee Minutes
June 17, 2018

Shand Residence 1:00 PM

Present: Cookie Shand, Deb Richardson, Sally Harris, Rika Henderson, Madeline Richardson

1. The minutes of the previous meeting of May 20, 2018 were accepted as presented.
2. Final figures for the cost of the children's addition are not yet in. It is expected that the Trustees will be taking somewhere between \$6,000 and \$7000 out of the Reserve Fund to cover important remaining expenses.
3. Cookie Shand explained that 10% of the Newell Green reproduction print sales on June 22nd will go to into the Fundraising Account (Capital Campaign).
4. The purpose of the meeting was to update progress on the upcoming *Summer Evening with Friends and Neighbors* event, which will be held at the Weathersfield Center Meeting House on Saturday, July 28th from 6:00 to 9:00. Postcard reminders will be sent out to individuals and businesses. The setups of the postcard and the poster were designed by Sally Harris. Sally is working on updating a sign that will be placed on the Center Road near the Meeting House. Rika Henderson will update a large sign that will be placed on the library grounds. Deb Richardson is taking on the task of organizing the Silent Auction component. Cookie Shand will work on desserts, and Rika Henderson is in charge of appetizers. Also discussed were the numerous sub-tasks that are required to make such an event successful. This musical evening will feature Jenni Johnson and the Junketeers, who specialize in jazz, blues, and classic tunes. The cost for the performance has been covered by several individuals.
5. No further formal planning meetings may be necessary, since duty assignments are coming along nicely. The setup for the event will be on Saturday morning, July 28th at 9:15.

Respectfully submitted,

Cookie Shand

