

**Weathersfield Proctor Library Trustees  
Meeting Minutes  
Monday, December 11, 2017 at 7:00 PM  
5181 Rte. 5 Ascutney, VT  
Approved: December 21, 2017**

Attendance Trustees: Chair-Rick Bates, Vice Chair-Cindy Osgood, Secretary-Anne Parent, Nancy Nutile-McMenemy, Mavis Shand  
Library Director (LD)-Mark Richardson; Fundraising Committee: Cookie Shand (absent)  
Board Liaison for Construction Project: Ernie Shand (absent)  
Guest: Ed Morris - Weathersfield Town Manager

**I. Call Trustee Meeting to Order-7:00 p.m**

- a. Corrections and additions to the Agenda - None
- b. Comments from the Public - See II. Budget Proposal with possible expanded Library Director duties and hours (conversation with Town Manager Ed Morris)

**II. Budget Proposal with possible expanded Library Director duties and hours (conversation with Town Manager Ed Morris): See III. Possible Executive Session**

**III. Possible Executive Session:** Nancy made motion to go into Executive Session to discuss personnel. Invitation was extended to Trustees and Town Manager. Mavis seconded and all voted in favor. LD Mark was excused from Executive Session.

Nancy made motion to move out of Executive Session to discuss budgeting for the 2019 fiscal year.

**IV. Other Business:** Budget discussion for 2019 fiscal year. LD Mark invited back for budget discussion. Topics included gaining clarity for computer purchasing options and distinctions between tuition & training, dues & memberships and librarian expenses. Notes were made and the Town Manager to provide a clean copy for LD Mark & Trustees for the 12-21-2017 meeting.

**V. Adjourn** Nancy made a motion to adjourn at 8:15 p.m., Mavis seconded and all voted in favor.

**For Next Meeting:**

Update on New Addition

Update on Town of Weathersfield Library Web page

Budgeting for FY 2019

Update The Greenbush Arts: At the Crossroads of Innovation event

**Important Dates:**

December 14, 2017 - Saxton's River Bell Ringers  
Spring 2018 - Greenbush Art Event

Submitted by Anne Parent  
WPL Board of Trustee Secretary December 13, 2017