

**Weathersfield Proctor Library Trustees
Meeting Minutes
Saturday September 3, 2016 at 7:00 PM
5181 Rte. 5 Ascutney, VT
Approved: September 15, 2016**

Attendance Trustees: Chair-Rick Bates, Vice Chair-Cindy Osgood, Secretary-Anne Parent, Nancy Nutile-McMenemy, Ernie Shand (Absent)
Library Director (LD)-Mark Richardson; Fundraising Committee: Cookie Shand (Absent)

- I. Call Trustee Meeting to Order**-Please note that the warned meeting for September 1 did not have the needed quorum to meet. Those present decided to postpone the meeting until September 3, 2016 at 1:30 PM following the Romaine Tenney Event where a quorum would be achieved. The following minutes reflect the meeting on September 3, 2016 at 1:30 PM with the Attendance listed above.
- a. Corrections and additions to the Agenda
Corrections-None
 - b. Comments from the Public-None
- II. Library Director's Report** Due to the purpose of this special meeting, a Library Director's Report was not given.
- III. Old Business**
- a. Possible new addition - architect's proposal: Anne made motion to approve funding to move forward with formal plans and needed steps for addition. Architect's preliminary drawings (see attached) were reviewed for two plans. Cindy seconded the motion and all voted in favor.
- IV. New Business- none**
- V. Other Business -none**

Adjourn Nancy made a motion to adjourn at 1:57 p.m., Cindy seconded and all voted in favor.

For Next Meeting:

Romaine Tenney Event Review- THANK YOU NANCY!
Annual Policy Review
Reserve Fund after final ADA Bathroom payment
Reading Room Update
Friends PayPal Donation Button on Home Page of the Library

Important Dates:

September 24, Friends Book and Bake Sale!
December - Friends of Proctor Library turn 40!

Submitted by Anne Parent
WPL Board of Trustee Secretary September 8, 2016